



Resident Advisor

Mission: To change and save lives through housing options and a continuum of related services.

Vision: A socially vibrant and economically healthy community with housing for everyone, including the most vulnerable residents and our vital workforces.

Values:

- Safe, hospitable, sober environment while working for affordable housing for everyone;
- No wrong door, low barrier access to services and referrals;
- Trauma-Informed approach to participants, colleagues and volunteers rooted in equitable, relationship building, participatory decision making, power sharing and self-care;
- Casual, yet professional environment;
- Coinvestment –equal efforts exerted by clients, staff and volunteers to achieve shared purpose;
- Self-Determination –equitable voice given to processes designed to ensure affordable housing for everyone though decision making roles will vary.

Job Description: Provide a presence in the transitional houses during residential hours to maintain a safe, clean, sober and hospitable space for all residents. Shifts are late afternoon-nights and weekends with occasional weekday coverage shifts available.

Tasks:

- Maintain resident privacy unless explicit disclosure is requested.
- Maintain a presence to achieve the goals above consistent with Construct's values
- Manage afterhours requests for support and emergency maintenance calls
- Periodic safety checks on both houses, common spaces and yard
- Respectfully ensure that house guidelines and federal regulations are followed
- Encourage and support residents during their stay by community building activities such as shared meals, movie nights, groups (yoga, mindfulness, topical conversation, activities depending on skills and abilities)

- Light housekeeping, snow clearing and turning over rooms promptly when vacated
- Maintain log notes and cross over verbally with staff on the next shift
- Report emergencies, presence of law enforcement or any other out of the ordinary occurrences to Head Case Manager and/or Director.
- Report maintenance or property needs to Operations Manager
- Attend quarterly RA meetings and occasional trainings